



香港民生幼稚園 / 國際幼兒園 (西區)  
Hong Kong Man Sang Kindergarten / International Nursery (Western District)  
親子班報名表 Parent-child Playgroup Enrolment Form  
(Approximately 10 months & up 約 10 個月或以上)

\*報名前請先細閱「家長須知」。Please read the "Note to parents" before registering.

幼兒資料 Child Information			
中文姓名 Name in Chinese	英文姓名 Name in English	性別 Gender <input type="checkbox"/> 男 M <input type="checkbox"/> 女 F	
出生日期 Date of Birth ( YYYY / MM / DD )	住址電話 Home Tel. no.	級別 Class	
地址 Address			
家中的主要語言 Language Spoken At Home <input type="checkbox"/> 廣東話 Cantonese <input type="checkbox"/> 英語 English <input type="checkbox"/> 普通話 Putonghua <input type="checkbox"/> 其他 Others _____			
若幼兒在健康，藥物或食物敏感需要特別關注，請註明。 Any allergies, medical/physical condition(s)? Please specify. _____			
家長 / 監護人資料 Parent / Guardian Information			
姓名 Name	與學生的關係 Relationship with Child		
聯絡電話 Contact No.	電郵 Email Address		
<input type="checkbox"/> 本人確認以上提供的資料屬真實 / 準確。I certify that the information given above is true.			
*如有父母、兄弟姐妹或其他親友現讀/曾讀或畢業於香港民生幼稚園，或介紹人，請填寫其姓名。 *If your parents, siblings, or other relatives or friends are currently attending/have attended or graduated from HK Man Sang Kindergarten, or if you have a referral, please fill in his/her name. 中文姓名 Name in Chinese _____ 英文姓名 Name in English _____			
請用 <input checked="" type="checkbox"/> 選擇您的時間。Please indicate your preferred time using <input checked="" type="checkbox"/> .			
日期 Date	時間 Time	課程費用 Cost of Course	選擇時段 Preference
星期一 Monday	3:30pm - 4:45pm	\$1500 (5 lessons)	<input type="checkbox"/>
星期六 Saturday	9:00am - 10:15am		<input type="checkbox"/>
備註 Remark : 1. 新生報名須繳交 \$100 購買小布袋、小手帕、名牌及出席咭等一次性的物料費用。 A one-time fee of \$100 is required for new student registration. This fee covers the cost of purchasing materials, including a small bag, handkerchief, name card and attendance card, etc.			
擬定上課日期 Expected Start Date : 供家長填寫 To be filled in by parents.			

本人已閱讀和知悉有關課程及「家長須知」內容。

I acknowledge that I have read and understood the information provided above and the "Note to Parents".

家長簽署 Parent Signature: \_\_\_\_\_

日期 Date: \_\_\_\_\_

園務處專用 For office use only			
日期 Date	付款方式 Payment Method	<input type="checkbox"/> 現金 Cash <input type="checkbox"/> 支票編號 Cheque No. _____	收據編號 Receipt No.
			經手人 Name of Staff

<b>報名及付款方式：</b>	
1. 現金付款：	填妥報名表後連同費用親臨學校繳交。
2. 支票付款：	填妥報名表後連同費用，可以親臨或郵寄方式交回學校。支票抬頭請寫「香港民生教育機構」，並在背後寫上幼兒姓名。
3. 銀行轉賬：	將費用存入香港匯豐銀行 (004) 658-175526-838 “WEIL T/A HKMSEO”，然後保留付款紀錄，連同報名表親臨、郵寄或 WhatsApp 9130 1276 交回學校。
4. 二維碼：	掃描二維碼填寫資料登記，本園將儘快與你聯絡完成報名程序。

#### 家長須知：

1. 課堂需由一位成人陪同幼兒上課。
2. 請於每期課程完結前不少於兩堂繳交下一期學費，以便預留學額，逾期者學額將由備讀生補上。
3. 因病假或事假而缺席課堂，將不設補課或退款。
4. 除因課程額滿外，已繳交費用均不可轉讓或退還。
5. 如遇3號或以上颱風訊號，或紅雨、黑色暴雨警告訊號，或教育局宣佈「幼稚園停課」，課堂將順延。
6. 本園保留在活動時拍攝相片或影片的權利，以作日後課程安排、員工培訓及宣傳等用途。
7. 本園將保留更改上述條款和條件的權利。
8. 如有查詢，請與園務處聯絡，電話：2336 3232 或WhatsApp 9130 1276

<b>Registration and Payment methods:</b>	
a) Payment by cash:	Please complete the registration form, and submit it along with the payment to School Office .
b) Payment by cheque:	Please complete the registration form and submit it along with the cheque to the school office in-person or by mail. Please make the cheque payable to “ Hong Kong Man Sang Educational Organisation ” and write the child's name on the back of the cheque.
c) Bank transfer:	Please register with the school first. Then deposit the fees into Hong Kong and Shanghai Banking Corporation (HSBC), account number (004) 658-175526-838, account name "WEIL T/A HKMSEO". You may submit the payment record along with the registration form in-person, by mail, or by sending it via WhatsApp to us at 9130 1276.
d) QR code:	You can scan the QR code and complete the registration form. We'll contact you as soon as possible to fill in the information for reservation.

#### Note to parents:

- a) Each child must be accompanied by one adult.
- b) Please submit the tuition for the next term no later than two classes before the current term ends to reserve your placement. Late payments may result in your placement being taken by a waitlisted student.
- c) Classes cancelled due to sick leave or personal leave will not be rescheduled or refunded.
- d) Except for when the class is full, the fees paid are non-transferable and non-refundable.
- e) In the event of Typhoon Signal No. 3 or above, Red/Black Rainstorm Warning, or other announcements by the Education Bureau declaring “Kindergarten Class Suspension”, the lesson will be postponed.
- f) The school reserves the right to use photos and/or videos of your child for curriculum arrangement, staff training, or promotional purposes.
- g) The school reserves the right to modify the above terms.
- h) For inquiries, please feel free to contact us at 2336 3232 or WhatsApp 9130 1276.