

學前適應小組(適合 22 個月或以上幼兒)

家長須知

簡介：

學前適應小組專為準備入讀學前班或幼兒班之幼兒而設，課程參照學前班學習內容，透過多元化的活動，提升幼兒的獨立自主能力和建立社交，讓他們在幼兒園的學習環境下，預早適應校園生活，學習處理與家人分離的情緒，同時減低家長因子女適應校園生活而感到憂慮。

報名方法：

- 填妥報名表經郵寄、傳真、電郵、或親身交回所報讀之校舍。

費用：

- 新生需繳付一次性的報名費 \$180，包括名牌、手挽袋、茶點用具、學習材料等。
- 除即將入讀本園及已繳交書簿雜費的新生外，其他新生的課本費用需按期繳交(每期12堂)，費用 \$170，包括中英文主題課本。
- 幼兒於課程完結前三堂繳交下期學費，逾期者之學位將由後備生補上。
- 若幼兒中途退學，亦須繳交整個課程的學費，學費不能按日計算。
- 除課程額滿或取消外，所有已繳交之費用均不可轉讓或退還。

惡劣天氣：

- 懸掛1號及3號颱風訊號，課堂照常。
- 懸掛8號或以上颱風訊號或黑色暴雨警告，課堂將會取消，不設補堂。
- 若颱風或暴雨警告訊號，於上課前兩小時除下，課堂將如常進行。
- 因惡劣天氣影響而取消之課堂，將不設補課。

其他：

- 若聯絡資料有所更改，請盡快通知本中心。
- 若幼兒身體不適，應在家中休息，本中心有權拒絕患病之幼兒進入課堂。
- 除特殊情況外，所有公眾假期及本中心假期暫停上課。
- 本中心保留使用學生及家長 / 監護人的照片及影片的權利。若家長不允許以上的條文，請在報名表上明確表明。
- 如有問題，請致電園務處，電話：2578 6763。
- 本中心保留更改上述條款或課程安排之最終決定權。

香港民生教育中心
HONG KONG MAN SANG EDUCATION CENTRE

香港北角渣華道 52-60 號 2 樓 2/F, 52-60 Java Road, North Point, Hong Kong

Tel 電話: 2578 6763 Fax 傳真: 2571 5254

Email 電郵: school@mansangkg.edu.hk Website 網址: www.mansangkg.edu.hk

Pre-Nursery Preparation Class (for children aged 22 months or older)
Note to Parents

Introduction:

Pre-Nursery Preparation Class is designed for young children who are preparing for PN / K1 classes. The course is based on the content and activities that are relevant to our pre-nursery class in the school. Through a variety of activities, this course will enhance children's independence and social skills. The pre-nursery learning environment enables children to adapt in advance, the school life and to manage their emotions during separation from parents, as well as reduces parents' anxiety on their child's situational adaptability.

Registration:

New students may submit the completed application form by mail, fax, email or in person to the selected campus.

Fee:

- New students are required to pay a one-time registration fee of \$180, which includes a name badge, a hand carry bag, a towel box, a cup, learning materials and student's portfolios.
- Except for new students who have enrolled in our school and have already paid for the books and miscellaneous fee, textbook fee per session (12 lessons per session) for new students is \$170, which includes bilingual theme textbooks (in Chinese and English).
- Due to limited capacity, course fees for the upcoming sessions must be paid three lessons in advance. Failure to make timely payments may result in the placement being offered to students on the waiting list.
- The full course fee will be charged even if your child leaves the school halfway. Please note that course fees cannot be calculated or paid on a daily basis.
- All paid fees are non-refundable, unless the class is over-subscribed or cancelled.

Arrangement for bad weather conditions:

- When Typhoon Signal No.1 or No.3 is hoisted, classes will proceed as scheduled.
- When Typhoon Signal No.8 or above, or black rainstorm warning is hoisted, classes will be cancelled, and no makeup class will be arranged.
- If the typhoon and rainstorm signals are lifted within two hours before class, the class will proceed as scheduled.
- No makeup classes will be arranged for classes cancelled due to bad weather conditions.

Remarks:

- Each student should be accompanied by one parent throughout the class.
- Please inform the centre of any changes in personal information.
- Children should not attend classes if they are sick. We may advise him/her to stay and rest at home.
- Unless otherwise arranged, no classes will be held on public holidays or centre holidays.
- The centre reserves the right to use photos and videos of children, as well as parents/guardians participating in our programs and/or training, for curriculum development and/or promotional purposes, unless explicitly stated otherwise on the registration form.
- For further enquiries, please call the school office, tel:2578 6763..
- The centre reserves the right to change the above terms & conditions without prior notice.

North Point Campus – Pre-Nursery Preparation Class Enrolment Form

北角分校- 學前適應小組報名表

*Before enrolment, please read the "Note to Parents".

*One-time Registration Fee (HK\$180) will be applied to new students.

*填寫報名表前，請先閱讀"家長須知"。

*所有新生需附一次性的報名費(HK\$180)。

Child Information – 幼兒資料

Name in English 英文姓名	Name in Chinese 中文姓名	Male/Female 男 / 女		
Date of Birth 出生日期	Home Tel no. 住址電話			
Address 地址				
Language Spoken At Home 家中的主要語言	<input type="checkbox"/> Cantonese 廣東話	<input type="checkbox"/> English 英語	<input type="checkbox"/> Mandarin 普通話	<input type="checkbox"/> Others 其他

Child Medical Information 幼兒健康資料

Any allergies, medical/physical condition(s)? Please specify 幼兒在健康，藥物或食物敏感需要特別關注，請註明：
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Parent /Guardian Information 家長/監護人資料

Name 姓名	Relationship with Child 與學生的關係			
Contact no. 聯絡電話	E-mail Address 電郵			
Secondary Contact Person 第二聯絡人	Relationship with Child 與學生的關係			
Contact no. 聯絡電話	E-mail Address 電郵			
聯絡電郵(供中心與家長通訊之用)				

Has the enrolling student ever participated in a Playgroup? 曾經或現讀親子班? <input type="checkbox"/>Yes 有 <input type="checkbox"/>No 無		
If any sibling(s) is/are currently studying or have previously studied at Hong Kong Man Sang Kindergarten, please fill out his/her name and the respective years of attendance. 如有父母、兄弟現讀/曾讀或畢業於香港民生幼稚園，請填寫其姓名及年份。		
Name in English 英文姓名	Name in Chinese 中文姓名	Year 年份

I do not give permission to the Centre for my child to be photographed for curriculum or promotional purposes.

我不允許中心用孩子的照片作課程編排，職員培訓或廣告用途。

I certify that the information given above is true / accurate.

本人確認以上提供的資料屬真實 / 準確。

Please indicate your preferred time using "1", "2", "3" and we will confirm our availability.

請使用 "1", "2", "3" 表明您首選的時間。我們稍後與您確認時間。

No. of sessions 堂數	Date 日期	Time 時間	Price 費用	Preference 選擇
12 sessions	Every Mon, Wed & Fri 逢星期一、三及五	3:30 pm- 5:00 pm	HK\$3,480	<input type="checkbox"/>
12 sessions	Every Mon & Wed 逢星期一、三			<input type="checkbox"/>

Expected Start Date 開始上課日期: _____

Signature 簽名: _____

Date 日期: _____